



Catered Events Options and Restrictions McKimmon Conference and Training Center

Client Relations (919-515-2277)

Any food or beverage function held in the McKimmon Conference and Training Center (MCTC) must be serviced by a caterer who has met the requirements to be on the approved caterer list. An appropriate representative of each scheduled program selects a caterer from this list for any food/beverage function associated with the respective program.

REQUIREMENTS

Specific requirements applicable to Center user groups include:

- Only caterers from the approved Caterer List can be used for functions held at the MCTC.
- Food is not allowed in the facility unless brought in by one of the approved caterers.
- All breaks service needs Monday through Friday are provided by Rave Catering but weekend events can be served by the client's choice from one of the approved caterers.
- The Center reserves the right to combine luncheon functions for groups with less than 30 attendees that plan to serve a standard buffet and have no planned luncheon program agenda.

Additional information, including catering can be accessed at the MCTC Website.