**REQUEST FOR OFFICIAL NC STATE UNIVERSITY CEU/NONCREDIT TRANSCRIPT**

Mail to:

Office of the Vice Provost for Continuing Education,

North Carolina State University

McKimmon Center for Extension and Continuing Education

Campus Box 7401

Raleigh, NC 27695-7401

**PLEASE PRINT OR TYPE INFORMATION**

Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Student ID #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Email address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# OF COPIES REQUESTED\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(By signing, I certify that I am the above student requesting my CEU/Noncredit Transcript).

\*\* ORDER OFFICIAL CEU/NONCREDIT TRANSCRIPT ONLINE AT \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requests will normally be processed within 24-48 hours.

All fees are non-refundable. Payment must be made with the request. Fees cannot be billed to the student.

**"For International requests for transcripts, please add $3.00 postage to your total."**

CHECK **ONE** ONLY:

\_\_\_\_\_\_Enclosed please find $\_\_\_\_\_\_\_\_\_ ($12.00 per transcript)

Check or money order is made payable to NC State University.

\_\_\_\_\_\_You may bill the fee to my VISA or MASTERCARD

Name as it appears on the card.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_

Expiration Date \_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_

CVV number \_\_\_\_\_\_\_\_